

Lafayette Choir Spring Trip



March 18-22, 2015

New York City Adventure

Trip Kickoff Packet

This document contains the following:

- Tentative schedule of events
 - Trip Cost
 - Payment Schedule
- Cancellation Fee Schedule
- Intent to Travel Contract

Initial Non-Refundable \$200 Deposit and contract due Oct. 1, 2014.

Taylor **TOURS**
"Creators of Adventure"

www.TaylorToursTravel.com

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Tell City, Indiana 47586
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Fax: 812-547-1120

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LAFAYETTE HIGH SCHOOL CHOIR

New York City Adventure March 18 – 22, 2015

Lafayette Singers, Chorale, and Madrigals are eligible to participate in the Spring Choir Tour to New York City. (This tour is an opportunity for enrichment and is not required.)

INCLUDED IN YOUR TOUR PACKAGE:

ESCORT Experienced Taylor Tours Travel Director Will Accompany the Group

ACCOMMODATIONS

TWO Nights Accommodations **Manhattan at Times Square Hotel**

- Quadruple Room Occupancy for Students and Double Occupancy for Chaperones.

TRANSPORTATION

Roundtrip Motorcoach Transportation via chartered coaches. Lakefront Tours 56-passenger motor coach equipped with restroom, DVD and VHS Players. We will hold bus list sign-up as we get closer to the tour with finalized participants. We will do our best to accommodate student sign-up requests for housing and bus lists, but cannot guarantee those requests.

MEALS

- Cash meal envelope or group meal provided for all meals except sack dinner at departure.
- Breakfast at Ellen's Stardust Diner
- Dinner/Dance Cruise

ADMISSIONS and FEES

- Top of the Rock
- Radio City Music Hall or NBC Studio Tour
- Dinner/Dance Cruise with DJ
- Performance at St. John Cathedral
- NYC Local Tour Guide
- 2 Broadway Shows
- Meet the Artist
- 9/11 Memorial
- Metropolitan Museum of Art

Taylor Tours further agrees to provide the following additional goods and services:

- Private Security Guard Each Night at the Hotel
- Special Tour Booklet for Each Traveling Member
- Luggage Tags for Each Traveling Member
- Group Photo for Each Traveling Member
- Trip Departure Briefing
- All Planning and Operational Costs
- All Taxes and Gratuities

THE TOUR COST DOES NOT INCLUDE baggage handling, meals unless listed in the tour conditions, items or services of a personal nature such as: snacks, laundry, room service, phone calls, souvenirs, etc.; any item or service not mentioned specifically in the tour conditions.

Chaperones

We will need chaperones for this trip. Chorus Board members have first priority on traveling as chaperones. Booster members have second priority followed by non-booster member parents. (Chaperones are given double occupancy accommodation at the same rate as quad occupancy rate. (\$1175) **Please note all adults on the trip must agree to be chaperones. All participants on the tour must pay tour price and participate in the group itinerary. No students or adult may leave the tour with parent/chaperones at any time as this is an official school trip.

Number of travelers

We require a minimum of 40 student travelers and 6 chaperones in order for the tour to take place. A waitlist will be maintained from 52-64 travelers. 65 students/chaperones is the threshold for accommodating additional travelers.

PAYMENT SCHEDULE – Total Trip Cost \$1175

October 1	\$200/traveler
<i><u>Non-Refundable Deposit</u></i>	
November 1	\$325/traveler
December 1	\$325/traveler
January 15	\$325/traveler

Cancellation Schedule

\$200.00 Nonrefundable deposit. (This will be used for deposit on tickets and motorcoach.)

\$540.00 Cancellation fee between 11/15/14 and 03/8/15 (Includes the \$200.00 deposit) Any additional unrecoverable fees may apply above \$540.00.

Due to prepayment of the hotels, tickets, and bus service, cancellation after 3/9/15 the traveler will forfeit all payments made towards the trip.

Payments: All payments should be made to Taylor Tours by the dates listed above. Late payments cause significant problems as our booster treasuries may not have the funds to make payments to the travel company unless all students are current on trip payments.

Make checks payable to: Lafayette Chorus Boosters, Inc.

Chorus families can check the status of their trip payment online at: www.lafayettechoir.org/charms or by contacting: charms@lafayettechoir.org

Travel Insurance

Lafayette Chorus Boosters highly recommends the purchase of travel insurance from a provider such as TravelGuard. **Note: LCB, Inc. will not insure your travel for any reason you may be unable to participate.

All Trip Questions should be directed to: PJ Danhires travel@lafayettechoir.org

All Cancellations/Changes must be made in writing.

Sample Itinerary

****Subject to change****

Day One, Wednesday, March 18:

Depart 5:00 pm Eat sack dinner on bus. Travel Overnight

Day Two, Thursday, March 19:

Freshen up at Travel Plaza Outside NYC

Breakfast at Ellen's Stardust Diner. This is a restaurant where all the waiters and waitresses entertain. Some have been on Broadway but all are working to make Broadway shows.

Top of the Rock, Top of the Rockefeller Center. We get a timed ticket thus allowing us to use our time better and not have to wait in line like we would have to at the Empire State Building.

Lunch in area

Radio City Music Hall or NBC Studio Tour, Shop 5th Avenue in family groups

Hotel Check-in.

Spirit Cruise

Day Three, Friday, March 20:

Breakfast

Today Show

Performance at St. John's Cathedral. This is the largest Gothic Cathedral in the World

Guided Tour of NYC. We will have a NYC guide and visit these sites based on weather, and

traffic: Dakota Apts., Strawberry Fields, Where John Lennon lived and was shot. Harlem, Harlem Market, Central Park, Rockefeller Center, Greenwich Village, lunch in area Chinatown

Dinner at Heartland Brewery.

Broadway Show, Meet the Artist

Return to Hotel

Day Four, Saturday, March 21:

Breakfast in area

Check out of Hotel

9/11 Memorial.

Lunch at Chelsea Market, home of the Food Network shows

Metropolitan Museum of Art

Dinner at Grand Central Station

Broadway Show

Group Photo

Depart for Lexington overnight

Day Five, Sunday, March 22:

Breakfast enroute

"Home Sweet Home" Noon

Student Name: _____
Last / First

Student Contract

Lafayette Choir Spring Tour 2015 March 18-22, 2015

Please return this form and your non-refundable
\$200 deposit (first payment) by
Wednesday, October 1st!

I would like my student to participate in the Lafayette Chorus Spring
Trip to New York City (March 18-22, 2015)

Please reserve a spot on this tour for _____.
(student name)

We commit to pay in full (\$1175) and on time (according to payment
schedule dates) for this trip.

(student signature) (date)

(parent/guardian signature) (date)

Complete both sides of this contract.

For office use:

Amount Received: _____ Check no: _____ Date: _____

2015 LAFAYETTE CHORUS BOOSTERS INC. TOUR CONTRACT

Student Name _____

Parent Name(s) _____

Home Phone _____ Cell Phone _____

1. The total cost of the Choir Trip per traveler is \$1175.00.
2. The above named student will participate in the 2015 Choir Trip to New York City
3. I agree, with the accompanying deposit of \$200.00, to accept responsibility for the remaining balance of the trip per the attached payment deadline schedule.
4. If for any reason the above named student cancels their participation on this trip, I understand that monies will be forfeited per the cancellation schedule. (I understand that as a courtesy, Chorus Boosters will notify me if they have not received payment.)
5. Payments not received within 15 days of due date will result in cancellation of my trip.
6. I understand that any monies contributed towards this trip through fundraising are nonrefundable.
7. Special arrangements of deadlines will be considered by the choir director and Chorus Booster Board if the need should occur. Failure to communicate verbally and in writing will result in forfeiture of funds and the above named student will be removed from participation in this trip.
8. The choir director in consultation with LHS administration may deny participation in this event according to FCPS board policies. Denial on the basis of disciplinary action shall result in forfeiture of all deposits and fundraising.
9. Lafayette Chorus Boosters shall not be held liable for any illness, injury or any other circumstance that prevents your travel. I acknowledge that I have been encouraged to purchase additional travel insurance for such instances.

PAYMENT SCHEDULE

\$200.00 (Nonrefundable) due on: 10/1/14 (this must be cash or check payment)

\$325.00 Payment 2 due on: 11/1/14

\$325.00 Payment 3 due on: 12/1/14

\$325.00 Payment 4 due on: 1/15/15

CANCELLATION SCHEDULE

\$200.00 - Nonrefundable deposit. (This must be used for deposit on tickets and motorcoach.)

\$540.00 - Cancellation fee between 11/15/14 and 03/8/15 (Includes the \$200.00 deposit) Any additional unrecoverable fees above \$540.00 may apply.

Due to prepayment of the hotels, tickets, and bus service, cancellation after 3/9/15 traveler will forfeit all payments made toward the trip.

Substitutions are allowed at no additional charge if a replacement student can be found.

Signature of Choir Student _____

Signature of Parent(s)/Guardian _____ Date _____

PLEASE RETURN THIS FORM WITH THE \$200 DEPOSIT BY OCTOBER 1, 2014.

Note: Two copies of the trip contract are provided to you. Please return one signed with your \$200 deposit and keep the other copy for your records so you can keep track of payments due/made.

Complete both sides of this contract

2015 LAFAYETTE CHORUS BOOSTERS, INC. TOUR CONTRACT

Student Name _____

Chaperone Name(s) _____

Home Phone _____ Cell Phone _____

10. The total cost of the Choir Trip per traveler is \$1175.00.
11. The above named student will participate in the 2015 Choir Trip to New York City
12. I agree, with the accompanying deposit of \$200.00, to accept responsibility for the remaining balance of the trip per the attached payment deadline schedule.
13. If for any reason the above named student cancels their participation on this trip, I understand that monies will be forfeited per the cancellation schedule. (I understand that as a courtesy, Chorus Boosters will notify me if they have not received payment.)
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Signature of Chaperone _____ Date _____

Signature of Chaperone _____ Date _____

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Complete both sides of this contract

TRAVEL GUARD



Highly Recommended!!! LHS Chorus Boosters WILL NOT insure your trip.

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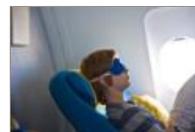
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